




Plymouth CAST
Multi Academy Trust

Local Governing Board Meeting 119 – Thursday 4th Feb 2021
Via Google Meet at 18:19–20:20

Attendance:	Mrs A Folland	Headteacher	AF
	Mrs L Coulter	Chair of Governors	LC
	Mrs V Ratcliffe	Co-opted Governor	VR
	Mrs R Gordon	Teacher Governor	RG
	Mrs S Farleigh	Parent Governor	SF
	Mrs D Ford	Foundation Governor	DF
	Fr M Skelton	Foundation Governor	MS
	Ann Harris	National Lead to Governance	AH
	Lisa Kinsella	Clerk to Governors	LK

Apologies: No apologies received.

No.	Description	Decisions/Actions
1.	Apologies and Confirmation of Quorum: Confirmation of quorum. No apologies. MS was joining the meeting late.	Quorum confirmed.
2.	Open Meeting: AF suggested that in order to save time and while we were waiting for AH (Ann Harris) it would be a good idea to go immediately to item 9. staffing update. The Governors agreed and the talk moved to Part II minutes.	
3.	Governors Training: AH joined the meeting at 6:30 pm. AH introduced herself to the Governors. AH and AF advised the Governors that it would be very beneficial for them to be working their visits alongside the School Development Plan (SDP) and that this training was to aid with this. AH informed the Governors that their role as Governors was to support and to also challenge. 18:40 MS joined the meeting. Training commenced via role play together with a discussion around the SDP. AF advised that by arranging visits through the SDP provided by the headteacher and then meeting with the teachers that this was a good way to triangulate and confirm information. Training finished at 19:34pm. AH left the meeting and the normal LGB meeting commenced.	Document links from the Gov Hub for Governor Lead Links and Governor Checklist were e-mailed to the Governors during the meeting.

<p>4. Declarations of Interest: No declarations of interest.</p>	<p>No declarations of interest.</p>
<p>5. Minutes of Previous Meeting: The Part I and Part II minutes for the meeting held on 3rd Dec 2020 were agreed. To be signed at a later date.</p>	<p>Minutes agreed.</p>
<p>6. Covid and lockdown update: AF advised that the risk assessment had been uploaded to the Governor Hub. AF went on to outline the updates on the risk assessment since the previous lockdown.</p> <ul style="list-style-type: none"> • Live interactions had been risk assessed. • Consent form and protocol had been sent to parents to complete. • The blended learning Home School Agreement was available on the website - Statutory requirement. • Staff training had been provided on blended learning. <p>AF informed the Governors that staff were taking part with the Covid Lateral Flow testing. AF had provided the training. Natalie Dyson (ND) was the administrator for this and staff were also required to notify the Government, via online recording, with the result. All tests were to be completed at home.</p> <p>LC asked if AF was happy with the blended learning engagement? AF advised that both schools, OLSP and St Nicks, had jointly designed a spreadsheet to monitor engagement. The spreadsheet was altered slightly when the Trust shared theirs. AF shared her screen to show the spreadsheet and talked through the data with the Governors. If a child was highlighted as not engaging fully then a phone call to the family was made. DF said that the class meets were nice because the children could see each other and also that the parents meet was quite useful to see what was expected for the week coming. DF advised that other primary schools were providing live lessons and why was OLSP not doing this. AF replied that some recorded elements of teaching were being made available. AF went on to say that there was no requirement to provide live lessons and that they were very conscious that secondary schools were following their timetables. For a lot of the families additional live lessons would have created added pressure with accessing/sharing devices at home. A more blended approach was selected. DF advised that she was concerned with the quality and level of engagement of the children and wondered if this was less than when attending school. DF asked how this was taken into account and monitored? AF replied that the teachers, who knew the children and their work, can generally gauge the level of engagement by the work which was being handed in. Knowing the children and the families helps to aid monitoring. AF advised that the full curriculum was being offered to all the children. Blended learning timetables had been made available. AF went on to talk about attendance. 77 children had accessed school last week (week ending 29th Jan) which was much higher than the first lockdown.</p>	<p>Risk Assessment on Gov Hub.</p> <p>Blended learning timetables on the Gov Hub.</p>
<p>7. Policies: OLSP Policies: No Policies to review.</p> <p>Plymouth CAST Policies: No Policies to note.</p>	<p>No Policies for the LGB.</p>
<p>8. Safeguarding: AF advised that this was covered in the Covid and Lockdown update.</p>	

9. **Headteacher Update:**
Staffing Update had been completed as item 1 above - under Part II minutes.

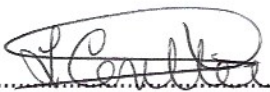
Talk moved to Part II minutes.

10. **Any other Business:**
AF informed the Governors that the term dates for 2021/22 had been uploaded onto the website and had been sent out to the parents.

Term Dates on the Gov Hub.

Date of next LGB:
LC confirmed that the next meeting would be held on Thursday 25th March 2021.

Meeting closed at 20:20.

Signed by Chair.....

Dated30/4/21.....