



Plymouth CAST
Multi Academy Trust

**Full Cast Board Meeting – Wednesday 10th July 2024
in OLSP Staffroom @ 18:00**

Attendance:	Mrs C Blatchford	Headteacher	CB
	Mrs L Coulter	Chair of Governors	LC
	Mark Skelton	Foundation Governor	MS
	Miss C Carlin	Co-Opted Governor	CC
	Mr D Saw	Parent Governor	DS
	Mrs M Nock	Staff Governor	MN
	Sarah Jackson	Clerk to Governors	SJ

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: Meeting starts at 18.07 with a welcome from LC. Prayer lead by MS	
2.	Apologies and Confirmation of Quorum: Apologies from GD. JG will be late travelling back. MN joining via Teams	Quorum confirmed.
3.	Governance Procedures: <ul style="list-style-type: none">• No declarations of interest• Minutes from 10.05.24 have been approved, but need to be amended to say MS was present. LC will come into sign• Outstanding actions - none• Chair's business - LC reminds everyone re confidentiality and reminds everyone training will need to be attended, dates will be sent out• Clerk's Update - reminder that all self assessment forms must be filled out and returned	Minutes to go on HUB
4.	School Leadership: CC to lead. LC confirms that the data drop was not until today, so this will be discussed in the September meeting	
5.	RE and Catholic Life: LC informs that this will be an overview of the year. MS has notes to visit and will type them up to put on the Hub. MS notes what a busy year it has been, ending in the canonical inspection, which went very well. MS discusses the three sections, with Catholic Life and Mission being the first - the prayer books and prayer spaces seem to be much more	

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about the catholic way of life and when the pupils bring the books over to Mass that is great and fantastic that the staff are doing them too. The Mission is very much about how the Catholic ethos of the school affects the pupils/parents and those outside of the school and this is shown by events like the Big Lent Walk and the school's relationship with care homes. The pupils also helped with the Lent Lunches and MS really feels that the school enables the pupils to think about their responsibility in the world. Eco Rangers are a great idea too. MS said that the Trauma Informed Approach came up in reports and feels that this is a brilliant idea and at the centre of what the church is all about. *CB informs that KW will be doing a diploma in this next year - our Family Support Worker has done it already, but she is only in once a week.*

MS talks about the teaching of RE and whilst it is still an ongoing process, he can see when talking to the children that they are progressing and he feels that everyone is really committed to the work in progress.

Collective Worship - MS notes that the pupil chaplains are a big part of this and they really seem to enjoy working with the other classes and doing assemblies for the other classes. Every day there is a collective worship and each class is doing prayers morning, lunch and afternoon. Masses - 2 per term and the classes are walking over to Shaldon for them. MS says that he goes in the week before to give a lesson to them before the Mass, although he wasn't able to get into Year ½ for a lesson and they were still brilliant at the Mass.

LC asks CB if a survey was sent out to parents? CB replies that no, because we had just recently done one for the canonical inspection

6. **Safeguarding and Child Protection:**

LC says that there is an update on the Hub and they will be paying particular attention to training and when this expires, so need to keep an eye on this. LC will speak to ROS regarding training links to be sent out.

CB says that school are likely to get a Safeguarding Review (CAST lead) next year.

7. **Health, Safety & GDPR -**

LC tells MN that she saw the notes on the Hub and is there anything in particular that she wants to pick out? MN replies that many things have been done since the last report i.e. the brambles

MN asks if anyone has any questions on OSHENS/GDPR? *LC replies that she has seen that things have been dealt with*

MN asks if when staff leave a role whether they are reminded about confidentiality? *LC asks if the staff are given an exit interview? CB replies that they are offered an interview by the Trust and it's completely up to them if they have one. They also have a survey when they leave.*

MN notes that there have been 2 incidents recorded on OSHENS since the last meeting - were there any actions taken? *CB - none needed.*

8. **Whole LCB Responsibility:**

LC asks CB if there is anything to note in the Data Drop? CB replies that this is now on the Hub. Overall GLD is lower than expected as new children have come in and all are foreign so none have been able to achieve GLD, but the children are making good progress.

53% on phonics which is much lower than the national average, but we knew this would happen due to the high needs of the class and this was told to Ofsted.

Notes to Visit to be typed up and put on Hub

Report on the Hub

Year 2 SAT scores are not statutory, but have been included on the report - these are looking strong.

Year 4 multiplication test - not judged on this, but it is a good checking tool.

Year 6 data/SATS scores - reading is back on track and above the national average. Grammar and maths are not as high as we would like. KW has looked back at the papers and it goes back to Year 3 learning...which was during COVID learning.

DS remarks that it almost seems that the SATS set them up to fail? CC replies that she is not a fan of SATS at all. CB says that she will have to sit in front of the Trust and explain the data and how we can do better next year.

Good news is that 100% of PP children in KS2 were age related in reading.

Whilst not on the report, Ofsted commented on writing which is fragmented and we now have Pathways to Literacy, which will be launched in September.

Staffing structure is in place and it is a strong team going forward.

LC - couple of questions regarding assessment for learning and some pupils not being questioned enough to see where they are? CB says that a staff meeting happened and assessment for learning will be looked into.

RE - teaching was low..is this a lack of understanding from the teachers or is the scheme not very good? CB replies that yes, Come and See was not the best to use so the new scheme should be much better.

MS asks if milestones are very specific - do all schools set their own and how much of a step is it? Are the milestones closer for some classes?

CB replies that she writes the school improvement plan and she will look at where we want to be and then break this down into milestones.

DS - it was identified last year that some teachers weren't confident with delivering RE - how does the new teacher fit in with this? CB

replies that the Dioceses is doing training for all the teachers and they provide all the materials and as we have a new programme everyone will be doing the same and KW, who is RE lead, will be doing some of the training too.

LC - back to the whole LCB and DSEF. Based on the canonical inspection, I feel that everything has been covered.

Marketing strategy - new banners needed. MS says that the church will help with the payment of these. CB says that flyers will be going in the new build houses and we have a parent that works for the Mid Devon Advertiser so articles will be going into the paper.

LC asks about a week in mid May? MS replies that they want all schools to do a walk of 197 miles, which would be from St Mary's in Penzance to the school in Scotland. LC says that banners need to be held when they are walking. DS asks about getting Hi-Viz jackets with OLSP on?

CB says that she has a meeting on 22nd July to see about taking 2 year olds into the nursery. *DS asks if this would be too difficult and could we not partner with another nursery?* CB replies that there is a lot of legislation, but worth trying.

MN mentions that September intake is higher than last year. CB says we have 13 confirmed. *CC - love that we have a 'Buddy System' - this is a great Catholic ethos*

9.

Cast Policies (for information):

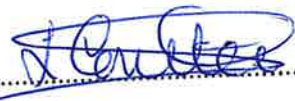
10. Medicine Policy

School Level Policies:

None (to come out in September if any)

Meeting ends at 19.05 with a congratulations from LC for great Ofsted and Canonical Inspections and a provisional date of September 25th for next meeting

Date of next LGB: 25th September 2024

Signed by Chair.....

Dated25/9/24.....