



Plymouth CAST
Multi Academy Trust

Local Governing Board Meeting – Thursday 12th May 2022
OLSP Staffroom 6pm - 8pm

Attendance:	Miss C Lowry	Headteacher	CL
	Mrs L Coulter	Chair of Governors	LC
	Miss J Day		
Teacher Governor		JD	
	Mrs S Farleigh	Parent Governor	SF
	Mrs G Dyson	Foundation Governor	GD
	Mrs C Renouf	Foundation Governor	CR
	Sarah Jackson	Clerk to Governors	SJ
Apologies:	V Ratcliffe and Father Mark		

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: LC welcome to everyone and two apologies from VR and MS who cannot attend today. Please remember Father Mark and KW in our thoughts who have both had recent family bereavements. CL opened the meeting in prayer.	
2.	Apologies and Confirmation of Quorum: Confirmation of quorum. Apologies. VR due to work commitments	Quorum confirmed.
3.	Declarations of Interest (for this meeting): No declarations.	No declarations of interest.
4.	Minutes of Previous Meeting: The minutes for the meeting held on 6th April 2022 were agreed and signed.	Minutes signed and uploaded to Hub
5.	Governor's Housekeeping: Recent visits into school to be discussed.	
6.	Governor's Summer 1 Visit Reports: <ul style="list-style-type: none">Learning Walks - LC and GD commented on how lovely the learning walks were. CR asked what a learning walk entailed, LC said that they had walked around into each classroom and saw the personal development books for the pupils. CL said	

how powerful it is for the Governors to come in and see the classes. GD commented on how good the main corridor looks - very positive and focused. There is a really good feel to the school. LC agreed how good the front of the school and corridor looks. GD said that the progression books were very good to see. CL agreed and said that she would like a learning walk to be done once a term and not always with her, but with some of the older pupils.

- **GD Visit - Data/FSM** - GD spoke with SJ regarding the data, a lot of it is in red as RO'S is the safeguarding leader and is currently on maternity. GD said the questions were fairly straightforward, so could have probably guessed at the answers. GD and SJ also spoke about the free school meals (FSM) and how this information comes to the school. GD also spoke to some pupils about the school lunches and said that it was a good meeting, the pupils were very happy about the dinners. GD agreed that the menus looked great with really good choices - the pupils did have some suggestions but CL said that due to the catering contract being under review, we will have to wait for that to be sorted before taking suggestions.
- **GD Visit with Subject Leader** - met with the science/art & DT lead. Things are going well, but time is an issue - CL said that giving more time to the subject leaders is in her agenda.
- **LC & pupil meeting** - LC met with 6 pupils and asked many questions regarding their school day ect and whether they are happy. They answered that they are happy with what they are learning, the teachers are fun and they like coming to school. Homework is ok and not too pressured. LC asked if they felt safe - they said that they do feel safe, but couldn't really explain why. LC said that they were all very animated about everything. CL said that the class council minutes on the Hub do say why the pupils feel safe at school
- **LC meeting with KW** - LC met with KW about safeguarding checks and policies that are in place. KW said that there has been a lot of work with the Single Central Register and training has been updated and documented. The website didn't say about RO'S being away, but KW has now updated that too.
- **LC & JD meeting** - discussed the pupil behaviour and this is generally very good and respectful. The children have really got into their minds on what good behaviour is. LC was impressed with the use of the colour monster for children to be able to show how they feel with colours instead of having to say what they feel.

CR said that as a new Governor this is very much a learning curve for her and wasn't quite sure what the visit should entail. CR says she is particularly interested in the PE side of things and very impressed that some Year 5s have been chosen as play leaders, however is concerned that there is no PE specialist. CL explained that we do have a PE lead and Mrs Brown comes in every Wednesday to do PE across the school and we also have the Year 3 teacher, who comes from a PE background and did coaching skills before becoming a teacher. JD said that TCS also help with PE planning once a term and CL said that we have good links with the South Dartmoor team and we also have coaching booked for lawn tennis - Year 3 teacher has been put forward for this on June 22nd as part of his professional development - this will also generate £250.00 of free tennis gear for the school.

GD asked CR if she was able to get into the Governor's course the previous evening - neither could so SJ will email the Cast Clerk to Governors to look into this and LC would like to know if any new dates are coming up.

Notes to Visit
uploaded onto the
Governor Hub.

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- **SF/ECT Meeting** - SF came in to meet with the Year 1 & 3 teachers again and this time was a lot more positive. They were full of praise for the support that they are receiving. They are having weekly meetings and there is Wellbeing Wednesday every week. CL said that being an ECT is really hard and they have to be watched for any lows, so they can be bolstered up
- **SF & JD Meetings** - SF did meet with JD after the last governor's meeting regarding funding and the impact it has. SF then met with JD again, JD had seen Suzie Franklin and it was really positive. JD has a clear plan and pupil passports are working, teachers are taking ownership of their own planning. Working documents about targets. Suzie was very helpful with SEND, which JD is struggling with as there is lots to do in one day. Suzie is feeling very positive and will write a report, there are still tweaks to be done, but nothing major - JD will send Suzie's report to SF once she has it. She will be back in July to see if there is anything else she can do to support JD. JD did speak to her about the Ukrainian students, about how we have had no support and left on our own - Suzie will see if she can find anything to support school. Suzie will also be doing more training with teachers. JD finds it really helpful to know that she is always there to help.
- **MS & Pupil Meeting** - all notes on the Hub

7. **Schedule of Accountability:**

CL just reminded everyone that they have their own separate section to highlight as it is done, but then the main document also needs to be updated. SF said that ECT visits are not on there, but CL said it is always good to do them. SF also requested to come in and meet with pupils on pupil passport.

8. **Policies for Review -**

Only new policy is the Gifted & Talented Policy. CL explained that most policies tend to get done ready for September.

Policy folder on Hub

9. **Any other Business: Moved to Part II**

Other Business - LC asked if Charlotte Target had been in, CL replied yes, but no report has been given in yet. Charlotte was happy with how things had improved since her last visit.

GD has said that her brother has a drone and could maybe do some footage of the school - CL would be a great idea, great advertising for the school. CL & JD agreed that it would be great to build up a sense of community and hopefully help build up the numbers

LC - VR has said that she would like to come in and do a visit as curriculum lead - CL suggested that she comes and meets with Early Years and Year 6 teachers. LC - VR will also be leaving in September as she will no longer have the child connection. There is someone that has shown an interest

LC - we will have to sort out the meetings for next year, there are meant to be 6 in total and we need to get the spacing right and find the best day for everyone

Date of next LGB:

LC thanked everyone for coming and confirmed that the next meeting is on Thursday 14th July 2022 in school staff room 6pm - 8pm

Meeting closed at 19.12.

Signed by Chair.....


Dated
