

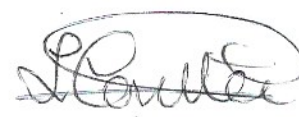


Plymouth CAST
Multi Academy Trust

**Local Governing Board Meeting 124 – Wednesday 13th October 2021
in Year 2 Classroom, OLSP at 6:00 pm**

Attendance:	Mrs A Folland	Headteacher	AF
	Mrs L Coulter	Chair of Governors	LC
	Mrs V Ratcliffe	Co-opted Governor	VR
	Mrs R Gordon	Teacher Governor	RG
	Mrs S Farleigh	Parent Governor	SF
Apologies:	Fr M Skelton	Foundation Governor	MS
	Lisa Kinsella	Clerk to the Governors	LK

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: AF opened the meeting in prayer.	
2.	Apologies and Confirmation of Quorum: Apologies from MS & LK. Meeting to be recorded for the Clerk. Quorum confirmed.	Quorum confirmed.
3.	Declarations of Interest (for this meeting): No declarations.	No declarations of interest.
4.	Minutes of Previous Meeting: The Part I and Part II minutes for the meeting held on 8th September 2021 were agreed and signed.	Previous minutes agreed and signed.
5.	Policies: Policies (For Review): None Whole CAST Policies issued for noting: SEND policy Equalities Autumn Term 2021	
6.	Governor Visits: Safeguarding Governor - Visit 5th Oct 2021 (LC) LC advised she met with Rachel O'Sullivan (RO) last week. RO advise LC on the following: All staff are clear on the Safeguarding child protection; Names and roles are displayed around the school; All staff have read at least Part I of Keeping Children Safe in Education (KCSIE); RO's training is up to date;	


1/12/21

All but 4 members of staff have attended four contextual safeguarding updates and staff to complete fresher course on SSS Safeguarding Suite;
Policies are in place for Safeguarding and Child Protection;
New Behaviour Policy in place;
Pupils are informed of safeguarding and online safety;
Child Assault Prevention Workshop in Spring 2022;
Staff are trained to be extra vigilant on the risk for SEND children;
MASH is used for reporting;
Early Help is available;
Safeguarding and Child Protection is part every induction programme;
Single Central Record is up to date;
Specific guidance available on Early Years and Foundation Stage;
3 members of staff trained in paediatric first aid;
LC noted that the Governors are due for their Safeguarding update. LK to send links via email.

SEND Governor - Visit 4th Oct 2021 (SF)

SF advised that RO is the designated teacher to ensure Policies are all in place and meeting the needs of the LAC children.

Safeguarding Policy, SEN Policy, Behaviour Policy are in place and correct.

SF fed back to the Governors that the needs are being met for the LAC children. Necessary staff have the skills and knowledge to keep LAC children safe.

The remaining three meeting are still to be arranged:

Statutory Grants Governor (VR)

Health & Safety Governor (RG)

Curriculum & Standards Governor (VR)

LK to send link for Safeguarding training

Three Governor meetings still to be arranged.

7. **Safeguarding:**

AF advised that the yearly Health & Safety Audit had taken place today. The Audit went well. AF advised that old water tanks were removed in July and therefore the water supply in all taps is now a fresh water supply. Some old, now unused piping needs removing - quotes being sought. The Outdoor Education Policy needs updating. Service lift has been repaired but is waiting for a new inspection. Admin, RO and AF need display screen risk assessment.

Outdoor Education Policy to be taken to Dec LGB.

SG 1 & 2 forms have been submitted. SG3 is due to be submitted.

SG3 to be submitted.

8. **Headteacher Update:**

AF advised that the target setting was submitted at the end of September. This was set by RO and AF. Charlotte Targett Educational Standards Manager (ESM) was also involved. AF advised that she felt 'Power Maths' was having a very positive impact across the school.

School Improvement Plan (SIP):

Actions completed this half term:

Joint planning is now taking place between the two schools;

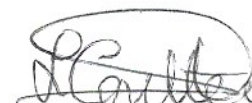
On the non pupil day on 1 November all the teaching staff from the two schools will meet to look at curriculum planning and delivery;

Assessment for learning has been introduced into both schools;

New Behaviour Policy is now up and running - New values board will go up in the school;

Gemma Standen & RG are working hard on phonics, coaching and observing; Jemma Standon (JS) has also been working on 'Power Maths';

Early Years environment is more stimulating and learning is more focused;



Aim after half term is to have a continuous provision outside for Yr 1 and the Foundation Unit.
AF presented around the table the visit notes from Charlotte Targett (ESM). AF advised the Governors to forward any questions to LC ready for the next meeting.

Governors to forward questions re. CT's visit to LC for Dec LGB.

Staffing Update:
Abby Cutts has resigned. Year 1 parents have been informed and this was also in the newsletter.

Parents have raised concerns regarding communication. A new way of communicating has been set up and the information has been sent out to the parents.

Talk moved to Part II minutes.

Sarah Doxey has been appointed for 1 to 1 support for two children with EHCP's.

9. **Any other Business:**
No other business.

10. **Date of next LGB:**
1 December 2021

Meeting closed.

Signed by Chair.....



Dated

1/12/21