



**Full Cast Board Meeting – Wednesday 25th September 2024
in OLSP Staffroom @ 18:00**

Attendance:	Mrs C Blatchford	Headteacher	CB
	Mrs L Coulter	Chair of Governors	LC
	Mrs G Dyson	Foundation Governor	GD
	Mrs J Gillespie	Foundation Governor	JG
	Mr D Saw	Parent Governor	DS
	Mrs M Nock	Staff Governor	MN
	Sarah Jackson	Clerk to Governors	SJ

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: Meeting opens at 18.04 with a welcome from SJ and CB leads the prayer	
2.	Apologies and Confirmation of Quorum: Quorum confirmed	Quorum confirmed.
3.	Governance Procedures: SJ asks if there are any declarations of interest, of which there are none and opens the voting for the position of Chair and Vice Chair - GD proposes LC to continue as Chair - this is seconded by JG LC proposes JG to continue as Vice Chair - this is seconded by GD LC reminds all governors that the annual declarations need to be done asap and returned to SJ. SJ sent them out today. Meeting dates - have all been put in the diary and invites sent out to all and Lead Governor roles will stay the same as last year, with Father Albert joining in November to take over the RE Lead. Schedule of accountability is on the Hub - SJ to send out the link Mentor for new governor - only Father Albert will need this and will arrange. Training needs - LC sent this out to everyone and should anyone want to do any more training then they can ask LC, SJ or Leah to sort LCB review documents - ESM don't see unless Ofsted are in. Link Director (Sandy Anderson) to make contact, but last meeting notes are on the Hub and LC will do a report for the newsletter. Minutes from last meeting (10th July 2024) agreed and signed No outstanding actions	Invites sent On Hub Minutes on HUB

4. **School Leadership: To be covered from previous meeting due to timing of data drop**

CC to lead questioning but unfortunately is not at the meeting. LC asks JG if she has anything to ask as Inclusion Governor?

JG notes that attendance was a big improvement last year and there were no exclusions. CB says that attendance was above the national average.

CB says this is a verbal SIP and there is a copy in the Hub (rewritten for this year) SIP overview has been put in the staffroom and staff went through it on the inset day. CAST have set 4 goals - 1) ensure attendance is in line with the national average by the end of the year - confident that this will continue as per last year and we have already had two days of 100% attendance in school. 2) increase the effectiveness of early year's learning - CB confirms that there is a real focus on Early Years and there is a new teacher down there and the nursery is now separate so we can keep a closer eye on things. The new teacher has 9 years experience and will be running an open evening and open morning on a Saturday to help promote the school. She has revamped the area and it looks great. *JG suggests getting the parish to advertise the open days too.* CB agrees and asks if they can also promote the Stay & Play sessions too. CB mentions that she is looking at getting 2 year olds in, but this will take time if at all as it needs to go to the Trust board and then to the funding board, but other schools offer it so we are losing out on pupils. *DS you say get early years more effective, but on the HT report it says that the Year 1 cohort was low - is that now or was that last year's pupils?* CB confirms that this was last year and they will be Year 2 now. 3) embedding strategies - every teacher has now said how they want assessments to go 4) improve writing - this fits in with the school as something we want to do. Pathways to Write has been started and this gets the children to write a lot more, almost every lesson has writing in it now. CB confirms that she can see improvements in Year 6.

5) This is decided by the school and Maths has been chosen as a priority. *DS - didn't they change the way they do maths last year and is it working?* CB answers that yes the Trust brought in Power Maths and it has taken a bit of time to get used to. Last year 6's had their SATS whilst Ofsted were in, so unsettling for them. The results have called into question KW's ability to be maths lead, but CB is confident in her ability and all classes just need to teach maths really well. *DS - how can we support KW with her confidence?* CB replies that KW had her appraisal yesterday and was really hard on herself, but she is now Year 5 teacher so less pressure and CB has told her to liaise with other Maths leaders in other schools to see what they are doing. *MN asks if the teaching of maths in lower years could have a knock on effect?* CB replies that yes that is one of many factors, but the school as a whole is working on it, it could also be test stamina rather than the knowledge too. *GD asks if this year 6 is a stronger cohort?* CB replies that there are only 16 pupils - one has an EHCP and one is EAL (but they can be removed from the data if they joined in year 5 or 6)

NB - Chase CC for Notes to Visit

Report on HUB

Report on HUB

5. **RE and Catholic Life:**

Father Mark has now left the parish and Father Albert will be joining governors in November so no notes to visit this meeting.

LC says she can ask a couple of questions about the curriculum being taught in the light of Gospel Values and relationship and sex education taught in accordance with CAST policy. CB replies yes to both of those

6. **Curriculum and Standards:**

LC asks DS if he has anything to say regarding the sports grant? *DS replies, nothing in particular, but we bring in Premier Sports - is that part of the plan to develop the teachers sports knowledge so that they are not needed again?* CB replies, that no - Premier come in to cover PPA and they also do playground duty to develop play leaders to encourage the children to learn different sports. CB adds that we also buy into Dartmoor Sports and they can train the teachers and in fact EH has already asked to train for touch rugby. LS is now the PE lead and he has been working through the grant with CB to get lots of training sessions for the staff and hoping to get someone trained up as Play Leader.

7. **Inclusion:**

JG has had the information report and it is a public document. Has not been in for an Autumn visit yet as been poorly, but will arrange a date to come in to meet with ROS and then she will send a report in for the next meeting. *JG asks about the PP strat statement.* CB reports that this is used for the Family Support Worker and attendance officer and some is set aside to help with the residential. *JG asks if the school has seen an improvement with the PP children?* CB replies, that yes it has improved and is above national average, but still below the other pupils at school. *JG asks if the gap is closing?* CB says yes the gap is getting smaller and the movement of some children will make the figures better - most of the PA pupils were in Year 6 last year. *JG asks if the Free School Meals info is easily available?* CB replies that this info goes in the starter packs. We are at 19% currently and the national average is around 26%. *GD asks if we do anything for Census day - another school do a prize competition on Census day.* CB agrees that this is a good idea and will look into it. *DS says the SIP report has a ? for pupils on roll?* CB replies that it is 133 (inc nursery)

8. **Safeguarding and Child Protection:**

LC has not done a walk yet, but will do one next term. LC came in to see ROS to check on the SCR - there were a couple of gaps, but ROS will sort that out. Staff have all done their training updates and the SG1 has gone

Notes to Visit on Hub

9. **Health & Safety -**

LC asks MN if there is anything in particular she wishes to talk about in her report? MN mentions that with autumn here we need to be aware of leaf build up and sweep regularly. The overhanging branches on Fourth Avenue - are they our responsibility? Remind people to open windows and wash hands with the winter germs coming. GDPR - *MN asks if steps have been taken to remove old staff emails?* CB confirms this has happened. *MN asks if each class can have antibacterial sprays to be able to wipe down the surfaces?* CB says that this can happen. *JG asks if the children will get a flu jab?* CB confirms that this has been booked in

Notes to Visit on HUB

10. **Whole LCB Responsibility:**

Marketing Strategy - LC says that Carole will put any marketing onto the parish facebook page. MN says that we need to get posters put in the display board at the bottom of the hill. MN also asks DS if he can still organise a leaflet drop - DS replies that he will look into this.

LCB to meet with students - LC asks if anyone would like to meet with her for pupil voice. GD and JG are happy to do so and will arrange with CB

11. **Cast Policies (for information):**

All policy information is on the Hub

LC mentions that the school is likely to get a Safeguarding review at some point this year, so everyone needs to check their training is up to date. JG points out that there is a lot of training on SSS Learning and is confusing as to what needs to be done. CB confirms that ROS will send out exactly what is to be done.

12. **School Level Policies:**

CB confirms that it is just the Behaviour policy as this is updated every year.

Meeting ends at 19.09 with thanks from LC

Date of next LGB: 13th November (JG sends apologies now)

NB - Apologies from CC received after meeting on 25th Sept

Signed by Chair.....

Dated13/11/24.....