



Plymouth CAST
Multi Academy Trust

**Local Cast Board Meeting – Thursday 14th July 2022
in OLSP & via Google Meet 18:00**

Attendance:	Miss C Lowry	Headteacher	CL
	Mrs L Coulter	Chair of Governors	LC
	Mrs V Ratcliffe	Co-opted Governor	VR
	Father M Skelton	Foundation Governor	MS
	Mrs S Farleigh	Parent Governor	SF
	Mrs G Dyson	Foundation Governor	GD
	Sarah Jackson	Clerk to Governors	SJ
Apologies:	Jane Day	Teacher Governor	JD
	Mrs C Renouf	Foundation Governor	CR

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: CL welcomes everyone to the meeting, CL & SJ in school, everyone else joining via Google Meet due to rise in Covid cases. MS opens the meeting in prayer	
2.	Apologies and Confirmation of Quorum: Quorum was not confirmed at the start of the meeting. Apologies from JD who has Covid and CR as she has been held up. SF will have to leave the meeting at around 7ish	Quorum not confirmed..
3.	Declarations of Interest (for this meeting): No declarations.	No declarations of interest.
4.	Minutes of Previous Meeting: The Part I and Part II minutes for the meeting held on 12th May 2022 were agreed via email. To be signed at a later date.	Previous minutes agreed. LC will sign when in school next
5.	Governor Housekeeping: LC thanked everyone for filling in the self assessment forms, first time this has been done and now realising that some things need to be made a bit clearer. LC would like to see the skills audit sheets to go through them and see if anyone would like some training. GD went to Tuesday's meeting that LC could not attend and will give feedback on that later.	

Governors Summer Term Visit Reports:

SF will report first as she needs to go early - SEN visit with JD & panel of pupils on Pupil Passport, all pupils know where to find them in the classroom, some are more able than others to say what they are all about. Targets do not really seem to be child friendly and some years are better than others. SF concludes that they are a useful tool to have, but need refining. Year 6 were on Residential so unable to meet with any of them this time.

Notes to Visit on the Hub

6. Headteacher's Report:

CL begins with saying that Sandy Anderson was at the St Nick's Governor's meeting and has told CL not to read the HT Report, that the Governors should read it beforehand and be ready with questions.

LC asked how we are going to move forward with writing as it's been low for some time now. CL says that nationally writing is a problem, but especially at OLSP and the problem has been here for a while, CL has implemented things, but they need more time to kick in eg - Personal planning tailored to each pupil and C Target has commented on how she can see an improvement, but this will not impact in the data for a little while.

LC asked about the ESM/DoE visits, of which there haven't been any. Previous Head had always said things would improve, but then she wasn't there very long and Covid came. CL - Covid meant that children were not really writing very much, certainly not writing as much at home. GD asked if the writing moderation is happening with St Nicks, CL replied that we have renewed the SWIFT subs so will be able to train. Laura is Lit Leader and moderator at St Nicks and joint moderation with CL to show her what to do. Laura will also release JD until ROS comes back.

Catholic Life of the School - GD said how nice it was to see the pupils in church yesterday. CL said she had to send out an apology to parents as drinks weren't taken. GD asked if a risk assessment had not been done, but CL said one had been, but drinks had not been included. VR agreed how lovely it was that all the school were at church. CL expressed how well behaved the children were. RE does need continued focus in the classroom. Collective worship is great and supported by Father Mark and Chaplain at St Nicks.

CL explained that the intake numbers are gradually going up - we are now at 181 with the nursery intake doubling what was predicted. CL said that Mill Lane School is also down on numbers.

MS wanted to point out that he cannot navigate GovHub so cannot always see everything.

Headteachers Report is on the HUB

SF leaves the meeting at 18.44

Data - Keystage1 results lower than expected, but there have been lots of changes, CL said that it would have been good to have JD here to talk through the results. Children's reading is just not there at the moment, but they have the potential. Ukrainian children obviously affect the data too and we have 3 new ones since January. GD asked if the Ukrainian children did not come in at age related, CL replied 1 certainly not. Overall CL is disappointed with the reading as she thought they were doing better. LC asked what happens with the Ukrainian children - how do they improve? Is it just through the school or do they get any extra help? GD asked if they have to be included in the SAT results, CL said Key Stage 1 yes, but year 6 no.

Key Stage 2 - reading significantly better than expected, but maths below, but all so close. CL explained that she had drilled down and there were a lot of silly mistakes and more of a case of not checking rather than not knowing. CL has liaised with the Trust about Power

Maths as she feels they are not right, it is books they have to work through, rather than tailoring the teaching to the class. CL wants to pull away from the books in September and also feels that some of the targets have been set unrealistically high.

VR - have been studying the Class 2 data and it is really disappointing. How accurate is the method of prediction for the levels and how do you manage to work out where it went wrong? CL replied that teacher assessment wise 77% of Year 6 were at age related - the evidence is there. It was the first time for Miss M doing the SATS and Power Maths didn't help as a lot of content rather than checking. KW is a maths specialist so that will help next year.

CL has been looking into SPAG - spelling has been an issue for the school. Termly assessments in maths and reading, but not SPAG so she is unable to drill into, but this will now be implemented.

CL - there is a focus on PP and non PP gaps, there are some major gaps, but the school as a whole is not significantly different. Year 3 has a significant gap, but that is 4 children. GD - ECT now going into Year 4 next year, he will need a lot of support to shore up the gaps? Interventions - is there any budget for these? CL replied that there is £2k funding, which will cover 60% of the tutoring. The focus will be on maths this year and writing next year. GD do we plug gaps on those pupils that are almost there or just PP children? CL replied that we use the teachers that know them and we have cover so that the teachers can target the children that really need the extra help. GD asks CL what her gut feeling is? CL replied that the teachers are the best to do it, but the consistency wasn't always there - both children and staff. GD asked if it was more prudent then to go for timetable interventions to get the figures up? CL said that we need a quality person to do this and then need to progress the whole curriculum. We have to support the PP children as they really need it.

Behaviour - CL asks if there are any questions and says that generally behaviour is good, there are some individuals that need extra support, but the staff are good at taking responsibility - the support staff will deal with bad behaviour rather than having to get the teachers. LC said that she had seen a teacher deal with a child and it had been done very well and calmly.

Attendance - CL says this is good compared to the national average. SEN pupils - CL will look into the figures, but good processes are in place and the EWO is very good

Safeguarding - KW has filled in and there will be a family support worker in situ in September CL says she is very excited for her to come in to give the support to families that need it and also to take the pressure off KW and ROS. General safeguarding - the exit button on the nursery gate has now been replaced and the premises manager for the Trust has been in and is getting the whole gate replaced for us. There was one referral to the LADO, but the MTA has since resigned.

Financial planning - school is returning a surplus as needed, nursery has a better income than first thought. the 2022/2023 budget has been set and CL is happy with it. CL also said that she had put a bid into the Trust for Early Years and it has been accepted - Sept/Oct for work to revamp the outside space and Summer works are happening to make the outside space look better for September. CL wants the outside space to be a window into the school. LC says this is great and will make a big difference, will there be new equipment? CL replied that this is all part of it, the resurfacing is costing the most, but the school has spent a lot of money on new equipment this year already - new sand/water tables are to come in and maybe a road for bikes. LC asked about the roof - CL confirms that will be done in August and the cladding is planned to be removed summer 2023. CL said she had hoped to get the driveway resurfaced, but the cost was too high.

Head Teacher's
Report is on the
Hub

Complaints - CL said that there aren't any in the report, however last meeting referred to 1 complaint which since has been escalated to OFSTED - a full investigation was done and the school was found to have acted in the best interests of the child. There were two complaints after the residential, but none that went on the complaints policy.

Wider work of the school - events & trips are starting to happen again now and the school is taking part in local events - Junior Speaks and Teignmouth Art Trail are an example. CL expressed how great it is to be able to do these things again after Covid

CL concludes with the agenda saying to reflect on the year, but the Head Teacher's Report does reflect the year already.

7. **Governor's Reports:**

LC asked VR if she had met with any teachers - VR replied that she had done and typed up the reports, but not sure what drive they are on. She will find them and send them across asap, she did talk about Geography and she was also going to meet with Miss Mortimore, but the meeting was cancelled on the day and then residential happened.

LC said that she has met with some of the children regarding safeguarding and they seemed to know who to go to and what they should do. LC said she also met with KW and she is very good and proactive. Safeguarding is at the forefront of her mind and she is on top of it all.

LC also met with CL to talk through regular dates for the governors to go in.

VR notes to be uploaded

Notes to visit on the Hub

8. **Policies (For Review):**

Pupil Welfare is the big focus for the Trust and new policies will be released September

9. **Any other Business:**

GD asked if the Governors can be added to the SchoolComms list and she would also like to come to Parent's Evening as the Parent Governor.

10. **Dates for Governor's Visit Days 2022/2023:**

CL said that it would be good if the Governors could come in about 2 weeks before the next Governor's meeting. LC to CL - best for you to choose and we will be guided by you. CL said that we need to think what needs to be achieved in the meetings, if we have them nearer the start of the term so we know what needs to be done and won't have to rush to get the data in. CL asked what days everyone would like to come into the school for a visit - keep them on the same days i.e a Monday each time? LC is flexible with days.

11. **Date of next LGB:**

LC - date of next meeting to be decided by CL. CL says early September? It will be mostly about policies, children are back on 5th Sept so maybe look at 22nd Sept? LC asks why the Governors are now called the Local Cast Board, CL replied that it makes it look more uniformed as we are all Cast members.

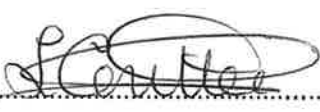
LC has one last thing to mention - VR will not be here in September, so everyone would like to say Goodbye and a big thank you for being on the Governors for 9 years.

Meeting closed at 19.32



Signed by Chair.....

Dated 9/9/22

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